

26 August 2004

Heraldic Activities

Display and Presentation of U.S. Flags

***This regulation supersedes AE Regulation 840-10, 13 February 2003.**

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Summary. This regulation prescribes Army in Europe policy on displaying flags in the USEUCOM area of operations (AO).

Applicability. This regulation applies to U.S. Army units, U.S. military personnel of other services, and foreign military personnel at installation in USAREUR AOs.

Supplementation. U.S. Army units located outside Germany may supplement this regulation to accommodate host-nation agreements. Organizations will not supplement this regulation without USAREUR G1 (AEAGA-M) approval.

Forms. AE and higher-level forms are available through the Army in Europe Publishing System (AEPUBS).

Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. File numbers and descriptions are available on the Army Records Information Management System Web site at <https://www.arims.army.mil>.

Suggested Improvements. The proponent of this regulation is the USAREUR G1 (AEAGA-M, DSN 370-8543/8573). Users may suggest improvements to this regulation by sending DA Form 2028 to the USAREUR G1 (AEAGA-M), Unit 29351, APO AE 09014-9351.

Distribution. B (AEPUBS).

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A. Sample DOD Message for Flags at Halfstaff

1. PURPOSE

This regulation—

- a. Must be used with AR 840-10.
- b. Prescribes Army in Europe policy on displaying and presenting U.S. and host-nation (HN) flags in the USEUCOM area of operations (AO).

2. REFERENCES

a. Publications.

- (1) AR 25-400-2, The Army Records Information Management System (ARIMS).
- (2) AR 600-25, Salutes, Honors, and Visits of Courtesy.
- (3) AR 840-10, Flags, Guidons, Streamers, Tabards, and Automobile and Aircraft Plates.
- (4) AE Regulation 10-5, HQ USAREUR/7A Organization and Responsibilities.

b. Forms.

- (1) DD Form 214, Certificate of Release or Discharge from Active Duty.
- (2) DA Form 2028, Recommended Changes to Publications and Blank Forms.

3. EXPLANATION OF ABBREVIATIONS

1st PERSCOM	1st Personnel Command
AE	Army in Europe
AO	area of operations
ASG	area support group
BSB	base support battalion
CG, USAREUR/7A	Commanding General, United States Army, Europe, and Seventh Army
DOD	Department of Defense
HN	host nation
HQ USAREUR/7A	Headquarters, United States Army, Europe, and Seventh Army
IMA-E	United States Army Installation Management Agency, Europe Region Office
POC	point of contact
POW/MIA	prisoner of war/missing in action
U.S.	United States
USAREUR	United States Army, Europe
USEUCOM	United States European Command

4. RESPONSIBILITIES

- a. The USAREUR G1 is the proponent for display of flags by Army units in the USEUCOM AO.

b. The Director, IMA-E, will ensure that area support groups (ASGs) and base support battalions (BSBs) comply with this regulation.

c. While all commanders are responsible for ensuring U.S. and HN flags are properly displayed, installation commanders have primary responsibility for ensuring U.S. and HN flags on their installations are properly displayed.

5. U.S. FLAG DISPLAYS

a. The CG, USAREUR/7A, and the Director, IMA-E, delegated authority to commanders of USAREUR major subordinate and tenant commands (AE Reg 10-5, app A), ASGs, and BSBs to authorize permanent or semipermanent, 24-hour display of the U.S. flag (AR 840-10, para 2-2f) under the following conditions:

(1) The flag must be properly illuminated with its own source of light during the hours of darkness. Floodlights or similar lighting is suitable.

(2) When flown with the HN flag, each flag will have its own source of light.

(3) All-weather flags should be used when possible to reduce wear and maintain an appropriate appearance.

b. The flag of the United States is the symbol of America. As such, pride should be taken in the time-honored tradition of reveille and retreat ("To The Colors"). Permanent flag display should not be approved solely for convenience. Display of the flag at night should be done to instill pride and patriotism.

c. Flying the U.S. garrison flag during holidays is prohibited on installations that also fly a HN flag unless the HN flag is approximately the same size as the garrison flag (AR 840-10).

6. U.S. AND HOST-NATION FLAGS AT HALFSTAFF

a. When the HN flag is ordered to be flown at halfstaff, the U.S. flag will also be flown at halfstaff. Similarly, the HN flag will be flown at halfstaff when the U.S. flag is flown at halfstaff. Normally the HN ministry of defense liaison officer notifies Army units and verifies when the HN flag should be flown at halfstaff. The POC in Germany is the USAREUR Liaison Officer to the German Federal Ministry of Defense at DSN 370-8394.

b. A directive from the U.S. Secretary of Defense normally comes by DOD message (app A) to display the U.S. flag at halfstaff on "all buildings, grounds, and naval vessels of the Department of Defense, in the District of Columbia, and throughout the United States and its territories and possessions, to include naval vessels and stations abroad."

(1) On receipt of the DOD message, the USAREUR Command Center will retransmit the message to all USAREUR major subordinate and tenant commands, ASGs, and BSBs (address indicating groups 7530 and 9848), and to USEUCOM. The following statement will be added to the message before transmitting:

"Where the U.S. and German flags are flown together, both flags will be flown at halfstaff. U.S. and other host-nation flags will be flown according to host-nation agreements."

(2) If the message does not direct flying flags at halfstaff at stations abroad, it is not applicable to the Army in Europe and no action is required.

(3) If notification is received from any source other than an official DOD, USEUCOM, or USAREUR message, units should verify the requirement to fly flags at halfstaff with the Military Personnel Policy Branch, Office of the USAREUR G1, at DSN 370-8543/8573 (during duty hours), the USAREUR Command Center at DSN 377-4906/8966 (after duty hours), or the USEUCOM European Plans and Operations Center at DSN 430-5065/5066/5067.

b. Specific times to fly the U.S. flag at halfstaff include—

(1) On notification of the death of the President, a former President, or President-elect of the United States (AR 600-25, app B) from any reliable source, including the news media.

(2) The date of death or memorial service of an officer or enlisted soldier, active or retired.

(3) At the direction of the President.

(4) On Memorial Day (AR 600-25, para 1-9b). On this day—

(a) The U.S. flag will be displayed at halfstaff from reveille until noon at all Army installations.

(b) Immediately before noon, a band (if available) will play an appropriate song.

(c) At noon, a 21-gun salute will be fired if the installation has the equipment needed to fire salutes.

(d) At the conclusion of the salute, the flag will be raised to the top of the flagpole accompanied by an appropriate patriotic song. The flag will remain at the top of the flagpole until retreat is sounded.

NOTE: Installations with a 24-hour flag display may fly the flag at halfstaff over the entire Memorial Day holiday period, particularly if a band or cannon salute is not available.

7. FLAG POSITION

a. The position of honor is governed by national agreement and is generally given to the HN flag. The position of honor is the marching right, the flag's own right, or an observer's left when facing the flag. (This position was given to Germany by national agreement in 1958.)

b. When flying the U.S. flag with foreign-national flags, all flags must be comparable in size. This may prevent the use of the U.S. garrison or post flag when foreign-national flags of comparable size are not available.

c. The flagpoles of U.S. and HN flags must be of equal height and close enough to each other to permit raising and lowering of both flags during ceremonies. The tops of the flags should be of equal distance from the ground.

d. Except when the "Star Spangled Banner" is played, both the U.S. and HN flags will be raised and lowered during reveille and retreat. Both the "Star Spangled Banner" and HN anthem will be played on formal occasions when flags are raised or lowered.

e. International usage forbids the display of the flag of one nation above that of another nation in peacetime.

8. POW/MIA FLAG

a. The prisoner of war/missing in action (POW/MIA) flag will be flown approximately 6 inches below the U.S. flag on the following dates:

(1) Armed Forces Day (3d Saturday in May).

(2) Memorial Day (last Monday in May).

(3) Flag Day (14 June).

(4) Independence Day (4 July).

(5) National POW/MIA Day (3d Friday in September).

(6) Veteran's Day (11 November).

(7) When installations host POW/MIA activities.

b. When the official day of observance falls on a non-duty day, the flag may be displayed for the entire non-duty period on installations authorized 24-hour flag display.

c. The POW/MIA flag may be ordered with a Government purchase card on the General Services Administration Web site at <http://www.gsa.gov>. The item numbers for the POW/MIA flag are 8345-01-452-8114 (3 by 5 foot) and 8345-01-452-6283 (4 by 6 foot).

9. U.S. FLAG PRESENTATIONS

According to Public Law 105-261, section 644, a soldier who retires from active duty or is placed on the temporary disability retired list will receive or be presented with a 3- by 5-foot, cotton, outdoor U.S. flag on behalf of the Secretary of the Army. The following guidance will be followed:

a. Unit commanders will—

(1) Request flags from their local installation transition center.

(2) Present a U.S. flag, the retiree lapel pin, and retirement certificate to the retiring soldier during an official retirement ceremony. If presentation is not possible during an official retirement ceremony, the soldier's unit commander or servicing transition center may give or mail the flag to the soldier.

NOTE: Appropriated funds are not authorized to purchase a display box for the flag.

b. Transition centers will—

(1) Send requests for flags to 1st Personnel Command (1st PERSCOM) (AEUPE-PSSD-PAD-RSO), Unit 29058, APO AE 09081-9058, or call 1st PERSCOM at DSN 379-6080.

(2) Purchase flags for retiring members of the military, regardless of service affiliation, in joint organizations for which the Army is executive agent.

(3) Ensure presentation of the flag is annotated (for example, "U.S. flag issued.") in block 18 of DD Form 214.

c. The Commander, 1st PERSCOM, will—

(1) Request funds for purchasing flags in the fiscal year program objective memorandum.

(2) Provide guidance for the retroactive issue of flags to all eligible soldiers processed for retirement before 1 October 1998 and advise eligible retirees through local newsletters and bulletins.

(a) Soldiers must present a copy of their DD Form 214 to the transition center of the "station where separated" (DD Form 214, block 8b) before receiving a flag. A transition center directory list is available on the United States Army Human Resources Command Web site at <https://www.hrc.army.mil>.

(b) For these soldiers, the DD Form 214 will not be annotated with a statement that says "U.S. flag issued." However, the transition center will keep a roster of retirees who received a flag.

APPENDIX A
SAMPLE DOD MESSAGE FOR FLAGS AT HALFSTAFF

The following is a sample of an actual DOD message that was issued to direct installation commanders to fly their flags at halfstaff. If the original message does not request that flags be flown at halfstaff at “stations abroad,” no action is required by USAREUR major subordinate and tenant commands (AE Reg 10-5, app A), area support groups, and base support battalions.

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NO

SECDEF WASHINGTON DC

AIG 7530

INFO AIG 9848

USCINCEUR VAIHINGEN GE//CCJ1//

UNCLAS

SUBJ: FLYING THE FLAG AT HALFSTAFF

1. IN HONOR OF THE FORMER VICE PRESIDENT OF THE UNITED STATES, SPIRO T. AGNEW, AND ACCORDING TO PRESIDENTIAL PROCLAMATION 3044 AND DOD DIRECTIVE 1005.6, UPON RECEIPT OF THIS MESSAGE AND UNTIL SUNSET OF THE DATE OF INTERMENT, THE FLAG OF THE UNITED STATES WILL BE FLOWN AT HALFSTAFF ON ALL BUILDINGS, GROUNDS, AND NAVAL VESSELS OF THE DEPARTMENT OF DEFENSE, IN THE DISTRICT OF COLUMBIA, THROUGHOUT THE UNITED STATES, AND ITS TERRITORIES AND POSSESSIONS, TO INCLUDE NAVAL VESSELS AND STATIONS ABROAD.

2. WHERE THE U.S. AND GERMAN FLAGS ARE FLOWN TOGETHER, BOTH FLAGS WILL BE FLOWN AT HALFSTAFF ACCORDING TO HOST-NATION AGREEMENT.
